

July 28, 2022

The Board of Trustees for the Erving Public Library met at the Erving Public Library.

Chairman, Dan Hammock brought the meeting to order at 4:20pm. Present were Dan Hammock, Mackensey Bailey, Pat Semb, Abigail Baines.

Mackensey made a motion to accept the minutes from the July 14, 2022 meeting. Dan seconded the motion, there was no discussion, motion passed.

Abigail gave the Directors report. The electric bill was discussed in length. Mackensey will ask Bryan Smith about the electric charges. A list of Punch-list items was distributed to the BOT by Abigail.

Some items were addressed and completed while others still remain unresolved. Abigail will keep the BOT updated. Dan made a motion to accept the Directors report, Pat seconded, no discussion, motion passed.

Dan gave the BOT and Abigail a job description of Jean Bailey and Andrea Deluliis responsibilities upon being hired and a list of what their current job responsibilities are. The BOT will review these and revisit this at the next BOT meeting.

Abigail's probationary period will end on Aug. 2, 2022. She has reported that she is happy at the Erving Public Library. The BOT were happy with her probationary performance. Dan made a motion to end Abigail's probationary period which will be formally ending on Aug. 2, 2022 and for her to continue the job performance exhibited during the probationary period. Mackensey seconded the motion, no discussion, motion passed.

The next BOT meeting is scheduled for Aug. 24, 2022 at 4:00pm at the Erving Public Library.

The meeting was adjourned at 5:45pm.

Respectfully submitted,

Pat Semb