

# APPENDIX

## A

### **Erving ADA Self-Evaluation and Transition**

The ADA Self-Evaluation examines how accessible a community's conservation and recreation programs and properties are to people with disabilities. The ADA has programmatic requirements that include the establishment of a municipal ADA Coordinator, an official ADA Grievance Procedure, and have compliant employment practices. This Appendix documents these requirements and also evaluates the Town's recreation and conservation properties with respect to accessibility and provides a Transition Plan to rectify issues.

#### **INTRODUCTION**

The Town of Erving has undertaken a Self Evaluation of its recreational programs, practices, and recreation facilities in order to assess their compliance with Title II of the Americans with Disabilities Act (ADA) regulations. The objective of the Self Evaluation is to identify and bring into reasonable compliance programs and practices that do not currently meet the requirements of the Act. The three major elements outlined below were assessed. By evaluating these three elements, Erving will work to comply with ADA Self Evaluation regulations.

- 1) Site Accessibility: is the site accessible to persons with disabilities?
- 2) Program and Service Accessibility: are the programs and services offered available to all persons, regardless of their disability?
- 3) Employment Practices: Are employment decisions made without discrimination on the basis of disability? Are reasonable accommodations made for employees who may require them? Are employment notices in formats accessible to people with sight or hearing disabilities?

#### **ADA COORDINATOR**

The ADA requires public entities with 50 or more employees to designate at least one employee to coordinate its efforts to comply with Title II and investigate any complaints of ADA-related discrimination. The Board of Selectmen has designated Administrator Coordinator, Bryan Smith, to act in this capacity.

## **PUBLIC NOTIFICATION**

A public entity is required to inform applicants, participants, beneficiaries and other interested parties of their rights and protections afforded by the ADA. A copy of the Public Notice of the Town of Erving's Policy of Non Discrimination on the Basis of Disability is below.

## **PUBLIC NOTICE**

### **Town of Erving**

### **Policy of Non-Discrimination on the Basis of Disability**

The Town of Erving advises the public, employees and job applicants that it does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs and activities.

The Town of Erving has designated the Selectmen's Administrative Coordinator to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations, Inquiries should be directed to:

Bryan Smith

Administrative Coordinator

12 East Main  
Street Erving, MA  
01344

(413)422-2800

Inquiries will be received Monday through Wednesday, 9:15a.m. to 5 p.m. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

## **GRIEVANCE PROCEDURE**

Also required by ADA regulations is a formal grievance procedure by which complaints of ADA violations may be resolved. The Town of Erving's ADA Grievance Procedure is below.

### **Town of Erving ADA GRIEVANCE PROCEDURE**

The Town of Erving has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the U.S. Department of Justice regulations implementing Title II of the Americans with Disabilities Act. Title II states, in part, that "no otherwise qualified disabled individual shall, solely by reason of such disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination" in programs or activities sponsored by a public entity.

Complaints should be addressed to:

Bryan Smith, Administrative Coordinator  
12 East Main Street  
Erving, MA 01344  
(413) 422-2800  
(or successor as ADA Coordinator)

1. A complaint should be filed in writing, contain the name, address, and phone number of the person filing it, and briefly describe the alleged violation of the regulations. Other arrangements for submission of a grievance such as a personal interview or tape recording will be made available for people with visual impairments or those with motor impairments upon notification of such impairments.
2. A complaint should be filed within 30 days after the complainant becomes aware of the alleged violation. (Processing of allegations of violations of the act which occurred before this grievance procedure was in place will be considered on a case-by-case basis.)
3. An investigation, as determined necessary by the ADA Coordinator, shall be made within a reasonable time following the filing of a complaint. Said investigation shall be conducted by the ADA Coordinator or his designee. These rules contemplate an informal but thorough investigation affording the person or persons alleging a violation and their representative, if any, an opportunity to submit relevant material in connection with the complaint.
4. A written determination of the findings made as a result of the investigation, and the proposed resolution, if any, shall be issued by the ADA Coordinator and copy shall be forwarded to the Complainant with 15 working days after its being filed with the Complaint file.
5. The ADA Coordinator shall maintain the files and records of the Town of Erving relating to the complaints filed with him under the ADA.
6. The Complainant may request a reconsideration of the finding made by the-ADA Coordinator by the Board of Selectmen. The request for a reconsideration must be made in writing and submitted to the Board of Selectmen within seven (7) business days of the mailing of the determination to the Complainant. The Board of Selectmen shall review the findings made by the ADA Coordinator and may either affirm or reject that determination. No new evidence or material shall be submitted to the Board of Selectmen regarding any request for reconsideration except to the extent that the same is requested in writing by the Board. Any determination by the Board of Selectmen shall be final.

## **EMPLOYMENT PRACTICES**

The Town of Erving's employment practices are in compliance with the ADA regulations, especially regarding: recruitment, personnel actions, leave administration, training, tests, medical exams/questionnaires, social and recreational programs, fringe benefits, collective bargaining agreements, and wage and salary administration. A statement from the Town's ADA Coordinator attesting to this can be found at the back of this Appendix.

## **SITE ACCESSIBILITY**

The following inventory describes the five (5) parks and playgrounds in the Town of Erving that are under the jurisdiction of the Recreation Commission, which maintains all of the parks in Town. The inventory includes a description of the facilities, accessibility needs, and recommendations for modifications, which would help to provide people with disabilities equal access to these resources. The specific recommendations for each site are summarized in a table, the ADA Transition Plan, at the end of this document. The standards by which the park facilities are judged are from the Massachusetts Division of Conservation Services and are based on state and federal guidelines.

### ***Veteran's Park***

Description: Veteran's Park is located in the western portion of Town on Rt. 63 next to one of the Town's fire stations. It is 13.7 acres. This site contains the following: tennis courts, basketball courts, baseball field, two playground areas, maintenance shed with restrooms, fire station with handicapped-accessible restrooms, picnic tables, bleachers, and benches.

Access: The parking lot is smoothly paved and the access between the field and the parking lot is flat. The parking lot has eight (8) parking spaces with one (1) that is marked specifically as a handicapped space. All of the facilities at this park are accessed via flat grassy areas. There are no hindrances such as curbs or uneven pavement on the parking lot. The three picnic tables have room at the ends for wheelchair access. The benches all have backs to them for support. There are no currently accessible paths that lead to either the picnic tables or benches. The playground equipment is composed of swings, slides, and climbing structures. The ground surface under the play structures is composed of wood chips, which does not allow for easy mobility. The woodchips could be replaced with an alternate material allowing for greater mobility, but still maintaining safety.

### ***Park Street Park***

Description: This Park Street Park is located within the space made by the intersection of Park Street, Central Street, and Reynolds Street and is a half-acre in size. It is a small park with a few play structures including: a swing set, a newer teeter-totter, and a newer slide. The park also has two picnic tables, a grill, and two benches with backs.

Access: The play structures have wood chips underneath for protection. All of the items in the park are accessed over flat grassy areas. There is a short, steep hill on one side of the park from Park Street, but the rest of the park is accessible from very flat areas. There are no accessible paths that lead to any of the items and structures in the park. The grill is of a height that a person in a wheelchair could reach it. There is no formal parking lot for this park and, as a result, there are no designated handicapped accessible spaces. However, the streets surrounding the park are residential with very little traffic and vehicles are allowed to park on-street directly adjacent to the park.

### ***Church Street Tot Lot***

Description: The Church Street playground is located on Church Street next to the other fire station in the eastern portion of Town. It is also conveniently located next to the Town Hall. It is a small lot with some playground equipment, three benches, and two picnic tables. The size of this park is only 0.35 acres.

Access: The playground is surrounded by a tall fence for protection, but is accessible through a large opening from the parking lot that is wide enough to accommodate wheelchairs. The parking lot is shared with the fire station and does not have any designated handicapped accessible spaces. There is approximately room for six parking spaces, but they are not formally painted on the surface of the lot. The parking lot is smooth pavement and there is no curb between the lot and the playground area to obstruct access. From the parking lot, the play structures and seating are accessed over a flat grassy area. Under the play structures are wood chips to provide protection, but which do not allow easy mobility for persons with disabilities. Of the three benches, one has a back for support. The picnic tables have room at the ends for a wheelchair to slide under. There is a steep hill between the parking lot for the playground and the Town Hall next door. However, there is a handicapped accessible ramp with railings to connect the Town Hall with the parking lot.

### ***Zilinski Memorial Park***

Description: The Zilinski Memorial Park is a large area with a playground and ball fields and is composed of 9.10 acres. It is located at the eastern end of Town off of Prospect Street. It has a large baseball field/soccer field, a tennis court, bathroom facilities, basketball court, bleacher seating, play equipment, grills, and picnic tables.

Access: The parking lot is an unpaved, gravel surface which may inhibit mobility, but is flat and relatively smooth. There are no marked parking spaces of any kind, but there is capacity for approximately twenty vehicles. The bathroom facilities are handicapped accessible, but are not marked so on the outside. The bathrooms, tennis courts, and basketball courts are directly accessed from the gravel parking lot. There are no curbs or other raised impediments that may pose obstacles. The baseball/soccer fields, baseball bleachers, playground equipment, and picnic tables are accessed over flat, grassy areas. Accessible paths to each of these items could improve access. There are wood chips under the play equipment for protection, which could impair mobility. Most of the play structures located at this park are new and allow for greater access to people with disabilities. The picnic tables allow room for wheelchairs and the grills are of a height that is also accessible to people with disabilities.

### ***Riverfront Park***

Description: The Erving Riverfront Park is a redeveloped former industrial site that restores a section of the Millers River riverbank as permanent recreation land. Established in 2017 the approximately 5.3 acre park was designed for community gatherings and includes an environmentally themed play area with a hillside slide, pavilion, the great lawn and band shell, bicycle racks, and educational displays. The park provides local fisherman with access to the River.

Access: That parking lot is a paved surface that is flat and smooth with four (4) marked parking spaces for handicapped use. The parking lot, playground, pavilion, benches, and band shell are all connected by a series of accessible sidewalks and crosswalks. The play structures have wood chips surrounding and underneath for protection. The pavilion features four (4) round picnic tables with one (1) that includes space specifically to accommodate a wheelchair. Educational signage was installed at a height that that is accessible to people with disabilities. There are no bathroom facilities at this location.

## **PROGRAM AND SERVICE ACCESSIBILITY**

The Town of Erving's Recreation Commission provides recreational programs and community activities for Town residents. These programs include: youth basketball, soccer, baseball, softball, and karate. The Commission also runs a Summer Day Program. The Summer Day Program s held at the Erving Elementary School, which is completely accessible for persons with disabilities. The youth sports programs take place at Veteran's and Zilinski Parks. The suggested changes to the parks in the above Site Accessibility section to make those sites more accessible will also make these programs accessible for persons with disabilities.

## ADA Transition Plan - Town of Erving

### *Veteran's Park*

Physical Obstacles	Type of Action to be Taken	Date to be Completed*	Responsible Party
No marked handicapped-accessible parking space	Designate 1 space as handicapped accessible. It should be the closest space to the park entrance and marked with a sign. Parking repaved in 2017 and includes a marked Handicapped accessible space	completed	Recreation Commission
There are no paths from the parking lot to park facilities, including: playground equipment, tennis and basketball courts, seating for baseball field, benches, picnic tables	Install an accessible path to each of these items from the parking area.	2020	Recreation Commission
Wood chips under play structures do not allow easy mobility.	Replace wood chips with an organic material called "fibar," or comparable material, that allows for more mobility.	2020	Recreation Commission

### *Park Street Park*

Physical Obstacles	Type of Action to be Taken	Date to be Completed	Responsible Party
There are no paths from the parking lot to park facilities	Install an accessible path to each of these items from the parking area.	2020	Recreation Commission
Wood chips under play structures do not allow easy mobility.	Replace wood chips with an organic material called "fibar," or comparable material, that allows for more mobility.	2020	Recreation Commission

## ADA Transition Plan - Town of Erving

### *Church Street Tot Lot*

Physical Obstacles	Type of Action to be Taken	Date to be Completed	Responsible Party
No marked handicapped-accessible parking space	Designate 1 space as handicapped accessible. It should be the closest space to the park entrance and marked with a sign.	2018	Highway Department
There are no paths from the parking lot to park facilities, including: playground equipment, benches, picnic tables	Install an accessible path to each of these items from the parking area.	2020	Recreation Commission
Wood chips under play structures do not allow easy mobility.	Replace wood chips with an organic material called "fibar," or comparable material, that allows for more mobility.	2020	Recreation Commission

### *Zilinski Memorial Field*

Physical Obstacles	Type of Action to be Taken	Date to be Completed	Responsible Party
No marked handicapped-accessible parking space	Designate 1 space as handicapped accessible. It should be the closest space to the park entrance and marked with a sign.	2018	Highway Department
There are no paths from the parking lot to park facilities, including: playground equipment, seating for baseball field, picnic tables	Install an accessible path to each of these items from the parking area.	2020	Recreation Commission
Wood chips under play structures do not allow easy mobility.	Replace wood chips with an organic material called "fibar," or comparable material, that allows for more mobility.	2020	Recreation Commission
Handicapped restrooms are not marked as accessible from the outside	Install a sign on the outside doors showing that the restrooms are handicapped accessible.	2018	Recreation Commission

\* Due to the current fiscal situation within the State and local governments, it has become increasingly difficult to fund the improvements that are necessary to comply with the ADA requirements. However, the Town of Erving will move towards correcting these issues as funding becomes available. In the meantime, municipal staff will make accommodations upon request in order to facilitate services and programs to ensure accessibility to all citizens.

## APPENDIX A-1: EMPLOYMENT PRACTICES



# TOWN OF ERVING

## BOARD OF SELECTMEN

12 East Main Street  
ERVING, MASSACHUSETTS 01344

Tel. 413-422-2800 ext. 100  
Fax 413-422-2808  
Email: [admin@erving-ma.org](mailto:admin@erving-ma.org)

Scott Bastarache, Chair  
William A. Bembury  
Jacob A. Smith  
*Board of Selectmen*

Bryan Smith  
*Administrative Coordinator*

July 23, 2018

RE: ADA Compliance Statement for 2018 Open Space and Recreation Plan

The Town of Erving's employment practices are in compliance with the Americans with Disabilities Act. Issues regarding recruitment, personnel action, leave administration, training, tests, medical exams/questionnaires, social and recreational programs, fringe benefits, and wage & salary administration are covered under one or more of the following administration methods:

- Town or Erving Personnel Policies
- The Town of Erving Board of Selectmen
- Contracts and/or Memorandums of Understanding
- All Town Employees are enrolled in the Employee Assistance Program.

Signed:

A handwritten signature in cursive script that reads 'Bryan Smith'.

Bryan Smith  
Administrative Coordinator/ ADA Coordinator

# APPENDIX B

## Significant Historical Structures and Sites in Erving

This Appendix contains a list of significant historic structures and sites within Erving. This data primarily comes from the Massachusetts Historical Commission and is not entirely accurate. While not complete and containing some errors, it is the most comprehensive list available for the Town. It is included as an Appendix to this Plan because it is the goal of the Erving Historic Commission to update and correct it when possible.

**Table 1: Significant Historic Structures and Sites within Erving Center Village**

Historic Name	Year	Style	Street Name	MHC Inventory Number
Toll House for Fifth Mass. Highway	n.d.	Not researched	18 E. Prospect Street	
Coolidge, Henry - Howard, Artemas House	1834	No style listed	6 North Street	39
Field, Rufus House	1835	No style listed	54 North Street	50
Blackmer, David - Willis, W. House	1839	No style listed	16 East Main Street	21
Erving United Church of Christ	1842	Greek Revival	2 East Main Street	1
Holden, Heman - Burnett, Henry House	1846	No style listed	21 East Main Street	26
Field, Rufus II House	1847	Not researched	64 North Street	51
Clark, Josiah and Horace House - Demolished	1848	Greek Revival	20 East Main Street	23
Erving House	1849	No style listed	5 West Main Street	8
Burnett – Jennings, Lyman House	1849	No style listed	16 West Main Street	7
B & M Railroad Freight House	1850	Hip Roofed Stick Style	Main Street	24
V & M Railroad Station and Waiting Room	1851	No style listed	Main Street	4
Clark, H. B. - Bigelow, David House	1852	Greek Revival	2 Prospect Street	30
Residence and Mill site	1855	No style listed	49 North Street	49

Historic Name	Year	Style	Street Name	MHC Inventory Number
Benjamin, P. - Bates, Levi A. House	1858	No style listed	4 Gary Street	16
Briggs, Samuel - Hayden, Willard House	1858	No style listed	11 Prospect Street	37
Woodward, S. H. - Briggs, Jones House	1858	No style listed	11 West Main Street	10
Clark, Josiah - Simonds, Martin House	1864	Greek Revival	4 Prospect Street	31
Bates, Levi - Morrill House	1864	Greek Revival	45 North Street	48
Clark, Josiah House	1865	No style listed	15 West Main Street	11
Erving Village Fire Station	1866	No style listed	West Main Street	2
Woodard, Dwight - Johnson, Dr. Francis E. House	1868	Victorian Eclectic	10 North Street	41
Clark, Josiah House	1869	No style listed	17 West Main Street	12
Erving Depot Railroad Station	1870	No style listed	Main Street	5
Allen, Elisha House	1871	No style listed	20 North Street	44
Briggs, Loring House	1871	Greek Revival	25 West Main Street	15
Perry, Leonard - Bugbee, Albert House	1872	Italianate	East Main Street	28
Eddy, Charles A. - Severance, C. Alfred House	1872	Second Empire	12 North Street	42
Briggs, Samuel - Hayden, Willard House	1875	No style listed	9 Prospect Street	36
Frawley Barn - Demolished	1885	No style listed	West Main Street	13
Washburn, W. B. Company Worker Housing	1886	No style listed	6 Gary Street	17
Washburn, W. B. Company Worker Housing	1886	No style listed	8 Gary Street	18
Turner, Ed - Frawley, Charles House	1886	No style listed	8 North Street	40
Hutchins, Daniel - Gary, Charles House	1887	Second Empire	4 North Street	38
Howe, Worden A. - Hanson, Mabel House	1887	Victorian Eclectic	5 Prospect Street	35
Coolidge, Horace House	1889	Italianate	18 East Main Street	22

Historic Name	Year	Style	Street Name	MHC Inventory Number
Richards, W. T. House	1890	Victorian Eclectic	10 Prospect Street	32
Smith, Harry - Frenz, Louis House	1890	Victorian Eclectic	12 Prospect Street	33
Lee, Hattie Ann – Coolidge, Francis J. House	1900	Not researched	21 West Main Street	14
Hanson, Daniel V. House	1904	No style listed	Hanson Court	29
Residence	1904	No style listed	Hanson Court	58
Washburn and Heywood Chair Company	1917	Panel Brick	Wendell Road	6
Hinman, John Garage	1920	No style listed	19 East Main Street	25
Lang, John Garage and Pontiac Dealership	1920	No style listed	Main Street	19
Erving Town Hall	1927	Other/Remodeled	East Main Street	20
Hurricane House	1938	No style listed	35 North Street	43
Lyman, George House	1947	No style listed	23 East Main Street	27
Commercial and Residential	1955	No style listed	7 West Main Street	9
Residence	1960	Ranch	Main Street	54

Source: Compiled from Massachusetts Historical Commission, 2009, and Erving Historical Society, 2000.  
n.d. = No date available.

**Table 2: Significant Historic Structures and Sites in Erving**

Historic Name	Year	Style	Street Name	MHC Inventory Number
Millers Falls Manufacturing	c.1868	Not researched	River Street	
Durkee Monument	1894	No style listed	River Road	900
Curtiss Hall	1897	Frame/clapboard	7 Gunn Street	3
Millers Falls Paper	c.1902	Not researched	8 Papermill Road	

Source: Compiled from Massachusetts Historical Commission, 2009, and FRCOG survey, 2000.

**Table 3: Significant Historic Structures and Sites Within Farley Village Area**

Historic Name	Year	Style	Street Name	MHC Inventory Number
Farley Barn	n.d.	Not researched	Maple Avenue	
Farley Hotel	c. 1880s	Not researched	73 Old State Road	
Dennis E. Farley Carriage House	1890	Victorian Eclectic	Maple Avenue	57
Farley School (still extant?)	c. 1890	Not researched		
Residence	1894	Queen Anne	5 Maple Avenue	52
Farley Union Church	c. 1900	Not researched	Maple Avenue	
AMOCO Gas Station and Variety Store	c. 1960	No style	Main Street	53
Residence	c. 1960	No style	Maple Avenue	56

Source: Massachusetts Historical Commission, 2009; Erving Historical Society and FRCOG Survey, 2000.

**Table 4: Significant Historic Structures and Sites Within Stoneville**

Historic Name	Year	Style	Street Name	MHC Inventory Number
Stiles, Joseph - Rankin, Noah House	1860	Greek Revival	42 East Main Street	47
Erving Paper Company Business Office	1870	No style	Main Street	55
Coolidge, Francis Jackson House	1887	No style	40 East Main Street	46
Frawley, John - Lefoff, Emma S. House	1927	Victorian Eclectic	36 East Main Street	45

Source: Compiled from Massachusetts Historical Commission; 2009.

**Table 5: Other Significant Historic Structures and Sites in Erving**

Historic Name	Year	Style	Street Name	MHC Inventory Number
Hermit's Castle	1864	Cave & vernacular structures	Hermit Mountain	

Historic Name	Year	Style	Street Name	MHC Inventory Number
Calvin Priest's Dam, Saw and Shingle Mill site	Pre-1871	Not researched	Murdock Hill Road	
Old State Road structures	Pre-1871	Not researched	Old State Road	
Erving State Forest – Laurel Lake	n.d.	No style listed	Laurel Lake Road	911
Erving State Forest – Laurel Lake Dam and Bridge	1933	No style listed	Laurel Lake Road	912
Erving State Forest – Laurel Lake Beach Stonework	1933	No style listed	Laurel Lake Road	913
Erving State Forest – CCC Camp Ruins	c. 1933	No style listed	Route 2	914

Source: Compiled from Massachusetts Historical Commission, 2009, and FRCOG survey, 2000.

n.d. = no date available

**Table 6: Significant Historic Burial Grounds in Erving**

Historic Name	Year	Street Name	MHC Inventory Number
Erving Center Cemetery	1814	Mountain Road	801
Holton Cemetery	1815	Old State Road	802

Source: Massachusetts Historical Commission; 2009.

**Table 7: Significant Historic Bridges within Erving**

Historic Name	Year	Style	Street Name	MHC Inventory Number
B & M Railroad Bridge over Millers River	n.d.	No style listed	Millers River	903
Arch Street Railroad Bridge	1848	No style listed	Arch Street	902
East Mineral Road Bridge over Millers River	1888	Pin-connected, seven-panel, wrought iron Pratt through-	East Mineral	905

Historic Name	Year	Style	Street Name	MHC Inventory Number
		truss bridge	Road	
Farley Bridge	1889	Pin-connected, eight-panel wrought iron Pratt through-truss bridge	Farley Road	901
Central Vermont RR Bridge over Millers River	1905	Five-span, pin-connected, Pratt deck truss	Newton Street and Millers River	907
Route 2 Bridge over Central Vermont Railroad	1931	No style listed	Route 2	909
Route 2 Bridge over Moore Street	1931	No style listed	Route 2	910
French King Bridge	1932	1931 continuous three-span spandrel braced steel deck arch	Route 2	904
Power House Bridge	1937	Seven-panel, Parker through truss	Paper Mill Road	906
Route 63 Bridge over Millers River	1953	No style listed	Route 63	908

Source: Massachusetts Historical Commission; 2009.

n.d. = no date available

**APPENDIX  
C**

**Erving Open Space and Recreation Survey and Results**

# ERVING OPEN SPACE AND RECREATION SURVEY

## 1. Which of the following recreational and open space resources do you or your family use? (check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Elementary School playground & facilities             | <input type="checkbox"/> Erving State Forest (Laurel Lake)                    |
| <input type="checkbox"/> Park Street Park                                      | <input type="checkbox"/> Erving State Forest (Hermit's Cave)                  |
| <input type="checkbox"/> Farley Park   | <input type="checkbox"/> Rose Ledges  |
| <input type="checkbox"/> Church Street Park                                    | <input type="checkbox"/> Farley Cliffs  |
| <input type="checkbox"/> Veteran's Memorial Park                               | <input type="checkbox"/> New England Scenic Hiking Trail (formerly M&M Trail) |
| <input type="checkbox"/> Ziliniski Memorial Field                              | <input type="checkbox"/> Millers River  |
| <input type="checkbox"/> Erving Center Cemetery                                | <input type="checkbox"/> Library Programming                                  |
| <input type="checkbox"/> Holton Cemetery (Old State Road)                      | <input type="checkbox"/> Recreational Programming                             |
| <input type="checkbox"/> Conservation Land on Old State Road (Giniuz Property) | <input type="checkbox"/> Senior Center Programming                            |
| <input type="checkbox"/> Northfield Mountain Recreation Area                   | <input type="checkbox"/> Community Events                                     |
| <input type="checkbox"/> Town Forest (Mountain Road)                           | <input type="checkbox"/> Erving Riverfront Park                               |
| <input type="checkbox"/> Mt. Grace Conservation Land (Old State Road)          | <input type="checkbox"/> Other _____  |

## 2. Were you aware that all of these open space/recreational resources existed in Erving?

- Yes  No

## 3. Do you feel that the existing recreational facilities are in good condition?

- Yes  Not sure, do not use the facilities
- No, they need improvement. If so, please describe how: \_\_\_\_\_
- 

## 4. Which of the following outdoor recreation activities do you or your family participate in (in or out of town):

- |                                   |  |  |
|-----------------------------------|--|--|
| <input type="checkbox"/> Biking   | <input type="checkbox"/> Hunting             | <input type="checkbox"/> Skiing            |
| <input type="checkbox"/> Hiking   | <input type="checkbox"/> Fishing             | <input type="checkbox"/> Rock climbing     |
| <input type="checkbox"/> Camping  | <input type="checkbox"/> Nature/Birdwatching | <input type="checkbox"/> Boating/ kayaking |
| <input type="checkbox"/> Swimming | <input type="checkbox"/> Walking/Running     | <input type="checkbox"/> Other _____       |

## 5. Are there any outdoor recreational activities that you enjoy outside of Town and want the Town to provide?

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**Please return this survey by August 31, 2017 to one of the following locations: Town Hall, Erving Library, Elementary School, or Senior Center. It can also be filled out online at <http://www.erving-ma.org/>. Thank you for your help!**

6. The Town would like to improve awareness of its many existing recreational resources. **Please select the options below that you support:**

- |   |  |
|---|--|
| <input type="checkbox"/> Way-finding signs                | <input type="checkbox"/> Printed brochures/maps          |
| <input type="checkbox"/> Informational kiosks around town | <input type="checkbox"/> Online/social media information |

**Briefly describe other ideas you may have for marketing efforts:** \_\_\_\_\_

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7. Which of the following should be the Town's HIGHEST recreation priorities? (choose up to FOUR)

- |  |   |
|--|---|
| <input type="checkbox"/> Increase recreation programs for youth (age 0-12)                     | <input type="checkbox"/> Protect & promote historical resources                     |
| <input type="checkbox"/> Increase recreation programs for youth (age 12-18)                    | <input type="checkbox"/> Develop walking trails                                     |
| <input type="checkbox"/> Increase recreation programs for adults (18-60 yrs)                   | <input type="checkbox"/> Develop bike paths   |
| <input type="checkbox"/> Increase recreation programs for adults (60+ yrs)                     | <input type="checkbox"/> Improve handicapped accessibility to facilities & programs |
| <input type="checkbox"/> Maintain existing recreational facilities                             | <input type="checkbox"/> Develop other outdoor recreation facility: _____           |
| <input type="checkbox"/> Our recreational facilities/programs are fine -no changes are needed. |   |
| <input type="checkbox"/> Improve river access points   |   |

8. Which of the following should be the Town's HIGHEST open space protection priorities? (choose up to THREE)

- |   |  |
|---|--|
| <input type="checkbox"/> Encouraging agriculture/ protecting farmland | <input type="checkbox"/> Protecting land for wildlife habitat      |
| <input type="checkbox"/> Protecting forest land                       | <input type="checkbox"/> Protecting other natural resources: _____ |
| <input type="checkbox"/> Protecting drinking water resources          |  |
| <input type="checkbox"/> Protecting scenic views                      | <input type="checkbox"/> I think Erving has enough protected land  |
| <input type="checkbox"/> Protecting land along rivers and streams     |  |

10. Please provide any additional comments on open space and recreation in Erving:

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11. What is your age?

- |   |  |
|---|--|
| <input type="checkbox"/> Under 12 years | <input type="checkbox"/> 19-60 years   |
| <input type="checkbox"/> 13-18 years    | <input type="checkbox"/> Over 60 years |

12. Where do you live?

- |  |
|--|
| <input type="checkbox"/> Erving side   |
| <input type="checkbox"/> Farley        |
| <input type="checkbox"/> Erving Center |

**Please return this survey by August 31, 2017 to one of the following locations: Town Hall, Erving Library, Elementary School, or Senior Center. It can also be filled out online at <http://www.erving-ma.org/>. Thank you for your help!**

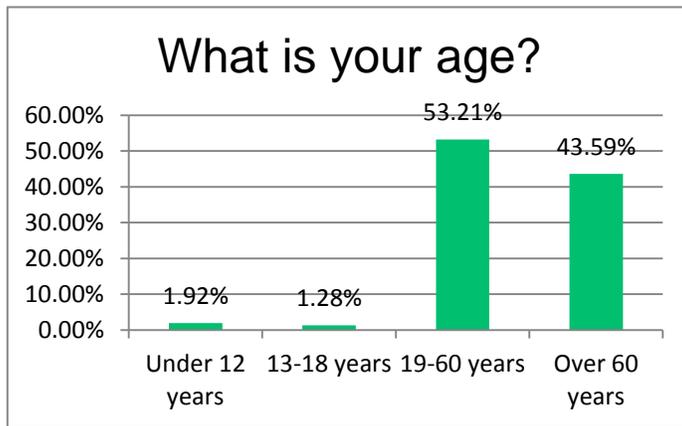
# Erving OSRP Survey Results

**Total number of respondents: 164**

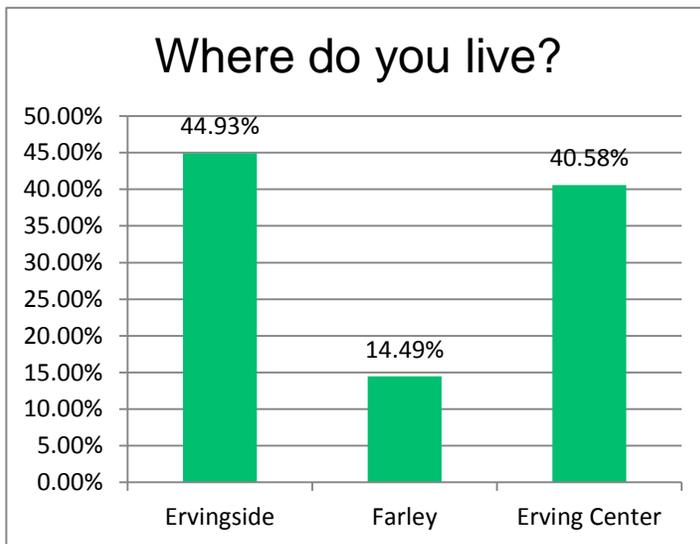
134 of these were completed on paper copies  
30 of these were completed online

(Previous 2009 survey had a total of 45 surveys completed.)

**Average age of respondent: 19-60 age group.**



**Most respondents live in either Erving side and Erving Center.**



## Erving Open Space & Recreation Survey

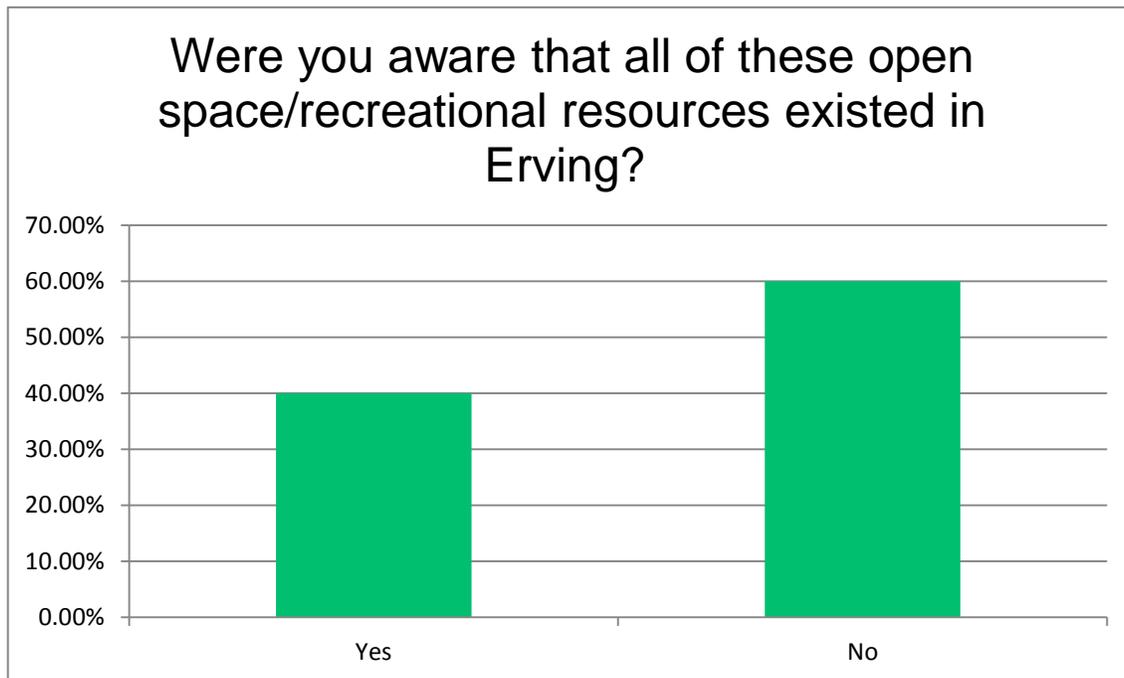
### 1) Which of the following recreational and open space resources do you or your family use? (check all that apply)

Answer Choices	Responses	
Erving State Forest (Laurel Lake)	66.88%	105
Northfield Mountain Recreation Area	46.50%	73
Library Programming	46.50%	73
Millers River	42.04%	66
Erving Riverfront Park	37.58%	59
Elementary school playground & facilities	35.67%	56
Veteran's Memorial Park	33.76%	53
Ziliniski Memorial Field	33.12%	52
Senior Center Programming	31.21%	49
Community Events	28.03%	44
Erving State Forest (Hermit's Cave)	25.48%	40
New England Scenic Hiking Trail (formerly M&M Trail)	25.48%	40
Erving Center Cemetery	24.20%	38
Farley Cliffs	20.38%	32
Recreational Programming	20.38%	32
Other (please specify)	17.20%	27
Park Street Park	15.29%	24
Town Forest (Mountain Road)	15.29%	24
Church Street Park	12.10%	19
Rose Ledges	11.46%	18
Mt. Grace Conservation Land (Old State Road)	10.83%	17
Conservation Land on Old State Road (Giniuz Property)	8.92%	14
Holton Cemetery (Old State Road)	6.37%	10
Farley Park	3.18%	5
	<b>Answered</b>	<b>157</b>
	<b>Skipped</b>	<b>7</b>

## Erving Open Space & Recreation Survey

2) Were you aware that all of these open space/recreational resources existed in Erving?

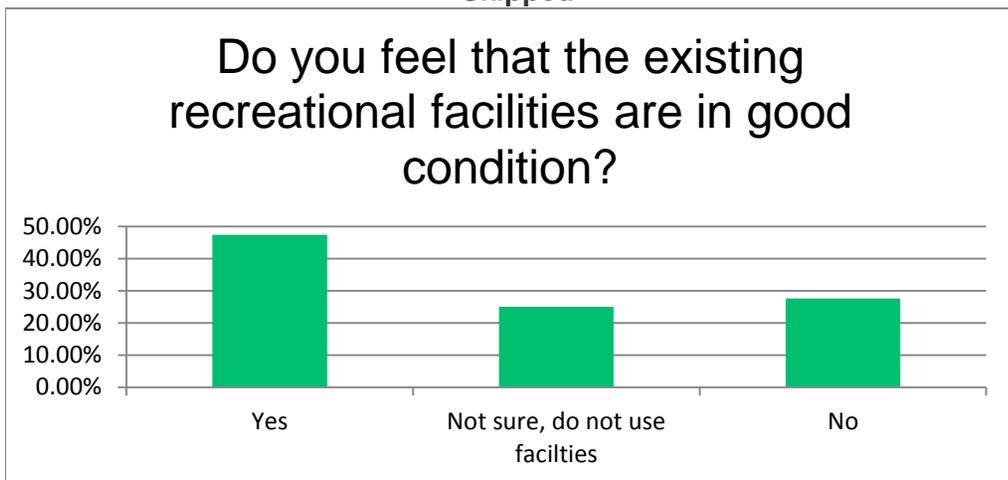
Answer Choices	Responses	
Yes	40.00%	64
No	60.00%	96
	<b>Answered</b>	<b>160</b>
	<b>Skipped</b>	<b>4</b>



## Erving Open Space & Recreation Survey

### 3) Do you feel that the existing recreational facilities are in good condition?

Answer Choices	Responses	
Yes	47.44%	74
Not sure, do not use facilities	25.00%	39
No	27.56%	43
If No, please describe how:		47
<b>Answered</b>		<b>156</b>
<b>Skipped</b>		<b>8</b>



**3) If No, please describe how:**

**Comments related to Church Street Park:**

Ervingside clean up just before bridge there is a path on the left that goes along the river that could be cleared and may be widened. Its a 1/2 mile hike along the river. But access to bridge is a mess.

Church St Park needs attention and repairs

I feel Church St park needs maintenance and swings repaired. I am not sure how often playground at Zilinski Fiel used - maybe move equipment to another location.

Church Street Park needs new mulch. Need to put the crosswalks back in! Basketball court needs to be repainted.

Church Street Park has poison ivy next to baby swings & clean up brush for an outlet for children & safety reasons

**Comments related to Veterans Park:**

Some may need some work. Ervingside Vets Field Park could use a few more things as far as play structures. Also for little children. tennis courts at vets

More appropriate structures for children at Vets Park

Parks are not maintained properly. No nets on tennis courts at beginning of season. Better supervision/maintenance.

The Vets Park tennis courts DO NOT need \$80,000 replacement! Fill the cracks and put up nets. NOW! Not next year.

Fill in tennis court cracks and the band stand needs an addition for space for larger groups to play

tennis courts need new surfaces

Veteran's Memorial Park playground could really benefit from updates

basketball hoops too high at Vets; weed courts

There is 1 play structure in need of repair or removal. The play structure has been broken for several years. The top bearing of the spin structure is busted. The rest of the Veteran's park is well cared for.

**Comments related to Riverfront Park:**

The new park in Erving Center is very nice but as a river user some added access areas could be improved

Riverfront Park needs swings and more picnic tables, disc golf, pool

Riverfront Park: turn bench to face children's playing area and closer access to the slide

still more of development at River Front Park

maintenance at parks

some play structures are really old

## General Comments:

walking path for seniors

Additional signage could be helpful; also some of the parks could use updating groundskeeping needs improvement - mowing

Farley Park. All others are good.

tennis courts, parking, bathrooms, grade school building needs repair

Not well-signed - needs promotion

We need new bark mulch at most play structures. Would love more shade at Zilinski Field or a few tables by the play structures.

Town playgrounds equipment are not maintained and are very outdated and dangerous for children. Town also does not maintain the skating areas in winter, so they are never used

Erving State Forest road to Laurel Lake is awful & surrounding roads are in poor condition.

Laurel Lake Road is rough. Dogs that live at boat ramp are disturbing and there is poop everywhere, lots from them witnessed.

Laurel Lake - the road is terrible and widely used.

no parking w/o blocking fire station property; tennis court could use a backboard for practice/ water park for kids & parents trails aren't cleaned/maintained

Trails are not well kept, more trash barrels, dog poop bags

Make it so residents aren't treated like were from outer space

Needs updated safer equipment for kids. Not items that are broken or damaged.

Run down, old metal structures that are dangerous, laurel lake used to be great but now the trash is disgusting and out of control and the lifeguards socialize w/ each other instead of paying attention to the water & people. Too much dog waste in the parks.

Upkeep on the parks are not that good (weed wacking is not preformed, and the grass is kept too long.)

I don't think they are maintained well enough

Some are, some are not

A lot of the equipment at the playgrounds is outdated, broken, or all geared toward older children.

Maybe instead of having SO MANY we could improve and build upon what we have

In winter, town department needs to maintain skating rinks - that's why they are not used.

I think they need to have scheduled activities at these sites to introduce the Erving Public (and others) to them.

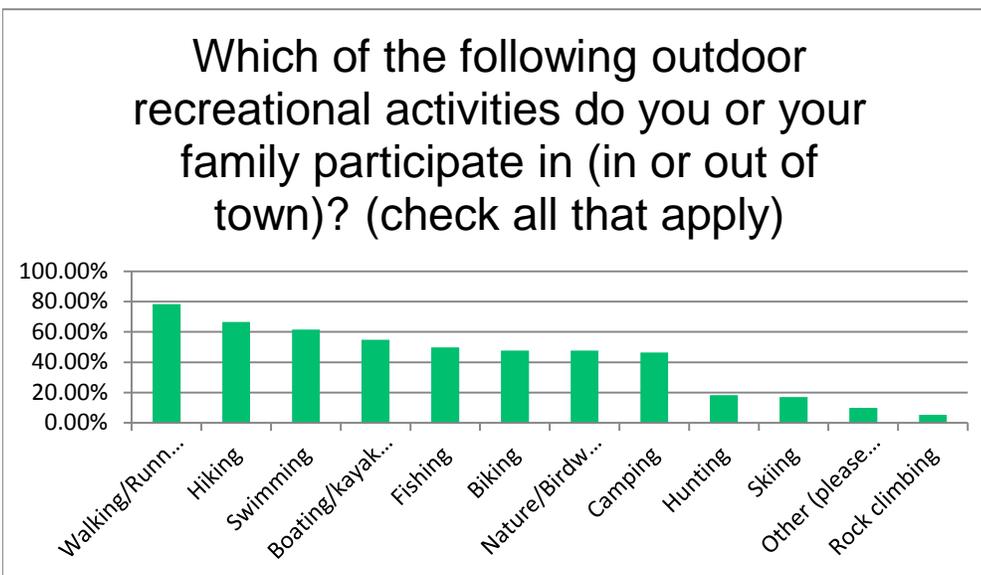
A few are not used as much as others. Some other are unknown to the towns people.

The road is too rough. Sidewalks are in dangerous condition (by library & Veterans Park). Forest St sidewalk has nuts.

## Erving Open Space & Recreation Survey

4) Which of the following outdoor recreational activities do you or your family participate in (in or out of town)? (check all that apply)

Answer Choices	Responses	
Walking/Running	78.43%	120
Hiking	66.67%	102
Swimming	61.44%	94
Boating/kayaking	54.90%	84
Fishing	49.67%	76
Biking	47.71%	73
Nature/Birdwatching	47.71%	73
Camping	46.41%	71
Hunting	18.30%	28
Skiing	16.99%	26
Other (please specify)	9.80%	15
Rock climbing	5.23%	8
<b>Answered</b>		<b>153</b>



### Question 4

Other (please specify)

Playground (3)

snowshowing (2)

Tennis (2)

disc golf (2)

golf (2)

Tubing down the river

afraid to use much

Geocaching

night star/sky

Splash pad

## Erving Open Space & Recreation Survey

### 5) Are there any outdoor recreational activities that you enjoy outside of Town and want the Town to provide?

Answered

60

<b>Top Responses:</b>	Bike path	22%	13
	Dog park	7%	4
	Walking trail	7%	4
	Splash pad	5%	3
	Community pool	5%	3
	Concerts	3%	2
	Community garden	3%	2

#### Responses

Dog parks

Walking trails - easy access not hiking trails.

The Town of Erving could use fenced in dog parks on both ends of town.

Hot cocoa on the weekends with ice skating

something using the Millers River - canoeing or fishing with appropriate parking. Rod & Gun club area and field shooting sports

Tennis! Can't play at Vets Field court in poor condition and has been for years. Not good upkeep.

better use of Millers River with parking. Maybe something like a Rod & Gun.

sidewalks for walking. Can't even get to the Senior Center. The whole town is centered around driving.

Adult Recreation Club - for hiking, walking, getting to know different recreation spots in Town.

A bike trail or track

skate/BMX park

Community garden

picnic areas

We would love a splash park in town. We go to the Hillside Park Splash Pad at least twice a week in Greenfield

and a pavilion with tables close by.

Kayaking at Laurel Lake

Concerts

FREE band concerts like some other towns have

bike path/ walking-running path

More activities for disabled veterans

swimming beach, disc golf, picnics, walking trails, dog parks, kayak rentals

swimming, disc golf, picnics, walking trails, dog parks

rails-to-trails bike path would be great! I take my dog to Turners Falls and Greenfield now to use theirs.

Four wheeling trails

swimming area

bike path

bike path

indoor gymnastics

community pool

Expand the river park bandshell to make it big enough for a 30-40 piece band. Like the Orange Community

Band for example and have 6 concerts per year.

pool

kayak/raft rental area

bike trail

swimming, boating, historic walks, talks

walking path for seniors

biking trails like Unity Park Trail

lawn concerts, outdoor movies in summer

Disc golf

Dog park

garden

bike trails! From Erving Center there is no safe road to ride. With the school-library-senior center corridor, a bike trail there would be useful.

Resume adult tennis!!

water park

camping other than Laurel Lake

ice rink no parking, not cleared by recreation. How about bonfire and skate night?

ocean beach

Dog park more access to the river

kayak rentals splash park dog park

River swimming Dog parks

Picnics benches to sit on while walking. Clean areas.

Tubing on the river! Farmers markets, children's programs (outdoor/wilderness themed), movie in the park.

Biking/walking paths would be awesome

A golf course would be nice!

Bike trails

Perhaps a pool

No.

Walk/bike trails !! How about one that runs along the river?

Bike path

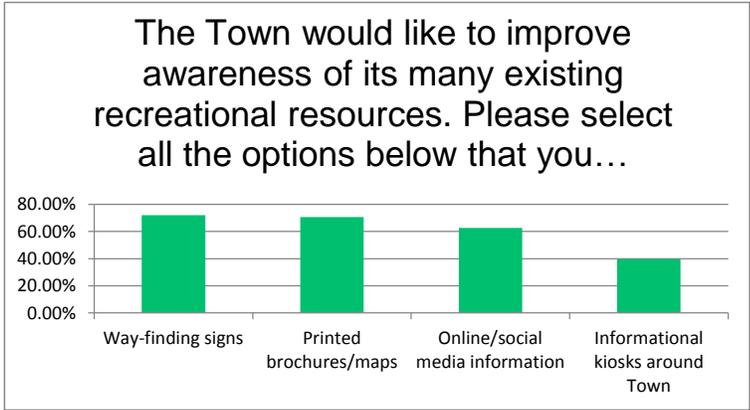
Bike path

Bike path along this river to connect erving side, Farley bad erving center along He millers river

Erving Open Space & Recreation Survey

**6) The Town would like to improve awareness of its many existing recreational resources. Please select all the options below that you support.**

Answer Choices	Responses	
Way-finding signs	71.94%	100
Printed brochures/maps	70.50%	98
Online/social media information	62.59%	87
Informational kiosks around Town	39.57%	55
Briefly describe other ideas you may have for marketing efforts:		28
<b>Answered</b>		<b>139</b>



**Briefly describe other ideas you may have for marketing efforts:**

If the town sponsored events at these facilities, it may help bring community awareness to things that are available. I know

- Friends of Library scheduled 2 hikes: Hermits Cave trail off of State Rd
- Around Town and newsletters
- Around Town and newsletters
- Erving monthly newsletter
- monthly newsletter - each month focusing on seasonal activities
- put in Around Town
- Include information in Town Newsletter
- Erving monthly newsletter; website with all park infrastructure, pics, etc
- On town website
- need sign to Riverfront Park on Route 2
- more signs that show up clearly. More advertizing.
- Group hikes or story walks for kids
- Facebook kiosks @ larger resources
- Better listing & descriptions of all facilities on Town website & Around Town Newsletter should include hours & pertinent info.
- keep event info online current!! "Intellectual Exercise & Recreation" program, 2 per month. Public discussion, facilitated
- at the river park bandshell, on issues of current concern. Rec Comm may consider a committee to plan and do this.
- telephone calls to taxpayers
- it is fine the way it is
- town video / social media
- promote year round newsletter/public meetings
- maybe some activities at the lesser known/used locations or a scavenger hunt/geocache passport book of sorts that people could turn in completed
- scavenger hunt type promotion or "passport" / Rec Dept programs at each site
- ongoing events; parking rules
- info kiosks at town businesses; put Freighthouse Antiques in charge of renovating the building at Usher then expand antiques business
- I love Erving as small as it is, I don't want it to be well know by non-residents!
- Sending flyers home with kids at the schools/getting the PTO more involved with town events
- Having specific events held at the different spaces to expose people to them.
- Commuity events at these locations

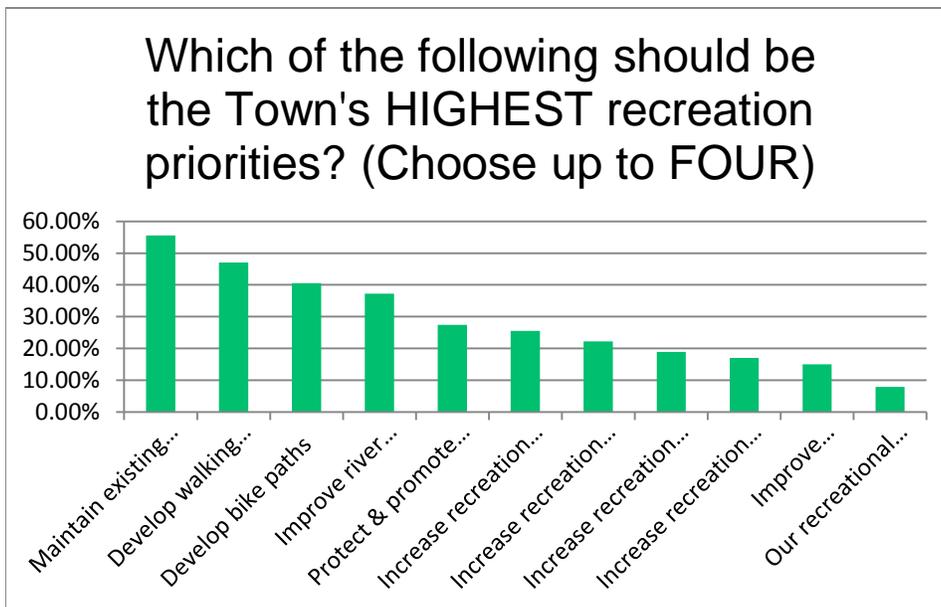
## Erving Open Space & Recreation Survey

### 7) Which of the following should be the Town's HIGHEST recreation priorities? (Choose up to FOUR)

Answer Choices	Responses	
Maintain existing recreational facilities	55.56%	85
Develop walking trails	47.06%	72
Develop bike paths	40.52%	62
Improve river access points	37.25%	57
Protect & promote historical resources	27.45%	42
Increase recreation programs for youth (12-18 years)	25.49%	39
Increase recreation programs for youth (age 0-12)	22.22%	34
Increase recreation programs for adults (18-60 years)	18.95%	29
Increase recreation programs for adults (over 60 years)	16.99%	26
Improve handicapped accessibility to facilities & programs	15.03%	23
Our recreational facilities are fine - no changes needed.	7.84%	12
Develop other outdoor recreation facility:		20

Answered

153



Develop other outdoor recreation facility:

Dog parks

continue developing Erving Riverfront Park & consolidate or re-purpose rec. facilities that are not used or under-used.

not needed

not needed!

river access to both Millers and Connecticut

walking trails in Riverside Park area

Dog parks

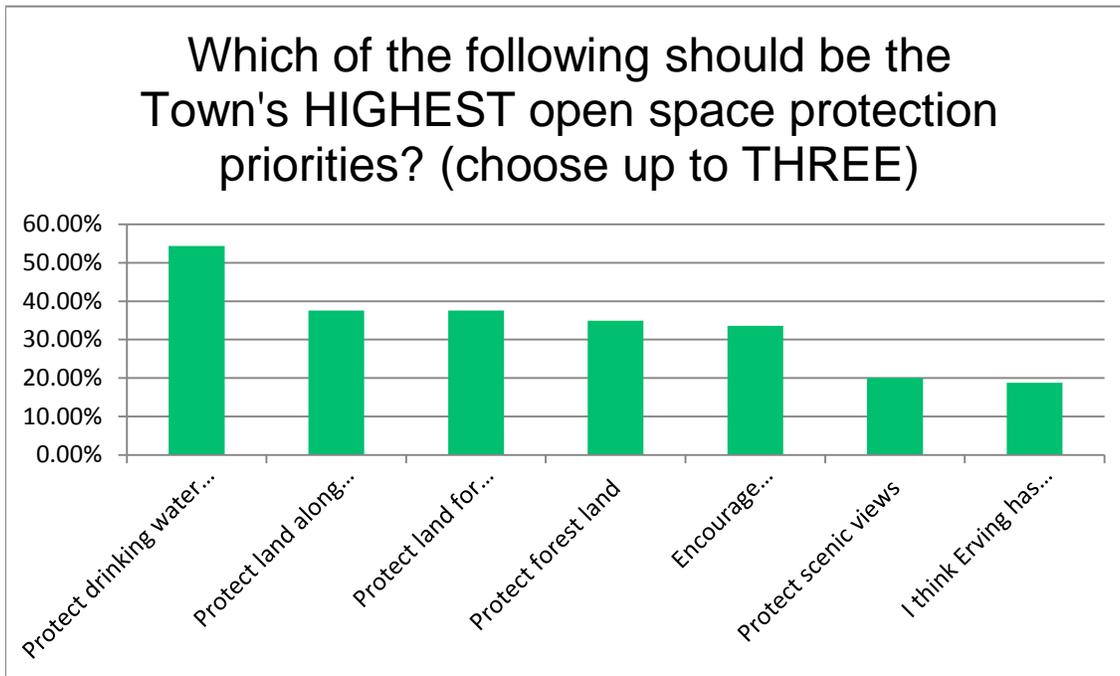
Develop municipal golf course

A pool

## Erving Open Space & Recreation Survey

### 8) Which of the following should be the Town's HIGHEST open space protection priorities? (choose up to THREE)

Answer Choices	Responses	
Protect drinking water resources	54.36%	81
Protect land along rivers and streams	37.58%	56
Protect land for wildlife habitat	37.58%	56
Protect forest land	34.90%	52
Encourage agriculture/protect farmland	33.56%	50
Protect scenic views	20.13%	30
I think Erving has enough protected land	18.79%	28
Protect other natural resources:		19
	<b>Answered</b>	<b>149</b>



Protect other natural resources:

yes

protect ALL natural resources

protect all natural resources

## Erving Open Space & Recreation Survey

### 9) Please provide any additional comments on open space and recreation in Erving:

Answered 26

Skipped 138

#### Responses

Produced a well defined and clear guide for residents to use so that we can all enjoy our home.

I was surprised to see all the recreation resources - need more info.

A bench that faces the playground at Riverfront Park

More shade at Vets Field, some place to cool off in the summer that isn't the lake.

Teenagers enjoy the basketball courts @ Vet, but nothing for younger children to play on. Water Park @ Vets could be nice.

The Church's street park could use a trash can - and doesn't seem to be well maintained. The grass is long!

More recreational programming for adults - exercise, yoga, ongoing classes (educational/crafty), one-time presentations  
(local history, nature, learn to...)

It is by far the best thing about living in this town.

senior housing

i would like a candy and toy store

make it enjoyable without the police checking you out

Bike path connects to Turners Falls and Orange would be a great addition to the town and quality of life that all ages can benefit from its use.

On a county-wide span, protecting farmland and agricultural, for example, is a wonderful idea. But for a small town, the taxes not paid affects

How about the conservation lands be left as wilderness lands - open to public use, but no trails? Leave undisturbed, just natural ecological an

Shooting range possibility (sportsmens club)?

My family moved here last fall. I love everything Erving has to offer. I am proud to live in Erving.

river rafting, river fishing platforms, more parking space, finish phase one of Riverfront Park

please set as a goal more sidewalks around town streets

We are fortunate to have so many natural, beautiful areas close by to use. Thank you to all who work hard on this. New Riverside Park is grea

Safer bicycling routes or lanes would be wonderful!

Keep developing more family stuff at River Front park

The Town and its Selectboard spend too much taxpayers money on these items.

Plant more trees at the new park. Create river access at the neighboring lot (with the dirt piles).

I believe we need a gas station in Erving. We need more small commerce. Maybe a small baking kiosk, a reason to stop and bring in other re

Updating the playgrounds should be a priority. As stated before the equipment at the playgrounds is either broken, outdated, or geared for older children. The equipment that is broken at Vets field is "caution taped" off which didn't stay up and is really unsafe for children to be around. That equipment should be removed or fixed not left there as a hazard. The facilities need more trash containers in convenient locations to encourage people using the facilities to clean up after themselves. They also need to be consistently maintained. For example trash bins emptied and/or monitored often, grass mowed, picnic tables painted, new mulch added, and playground equipment checked. It would also be nice to see structures, equipment, and activities geared towards all age groups particularly including ages 0 - 5 years old. The only facility that does a good job of this is the Erving Elementary School.

How about cleaning up our river system from all the damage done by paper mills ! It would be an incredible selling point for recreation and family time if it was not so nasty. New England is all about relaxing on the riverside while kids play---but not in this river !!

us all.  
eas.

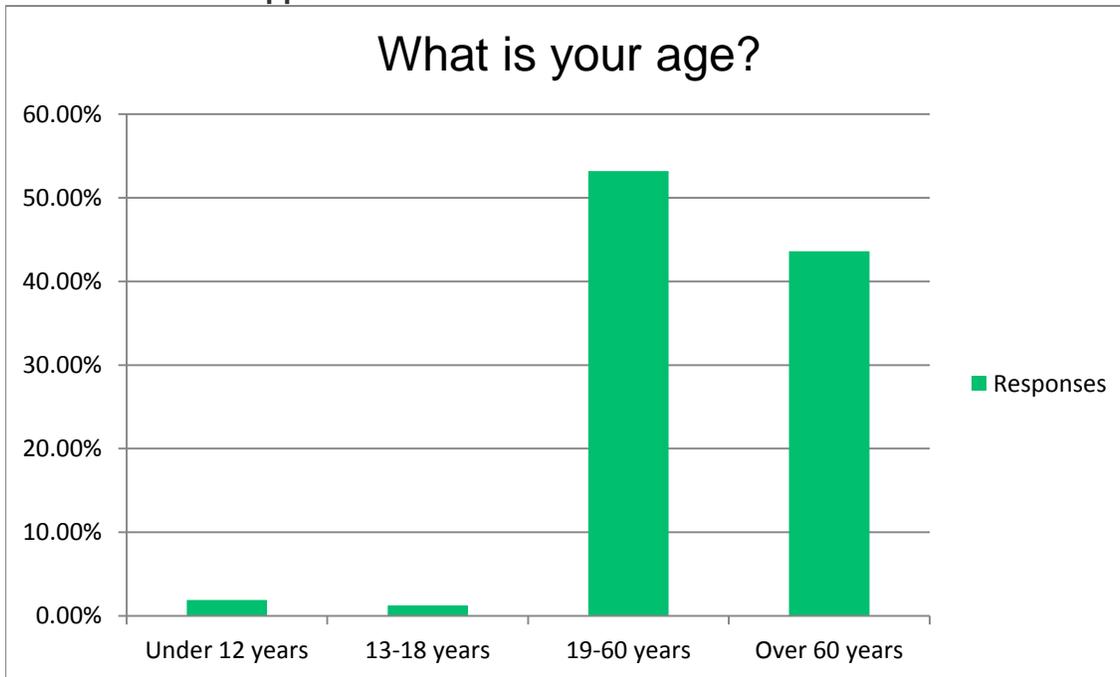
at!

vnue

# Erving Open Space & Recreation Survey

## What is your age?

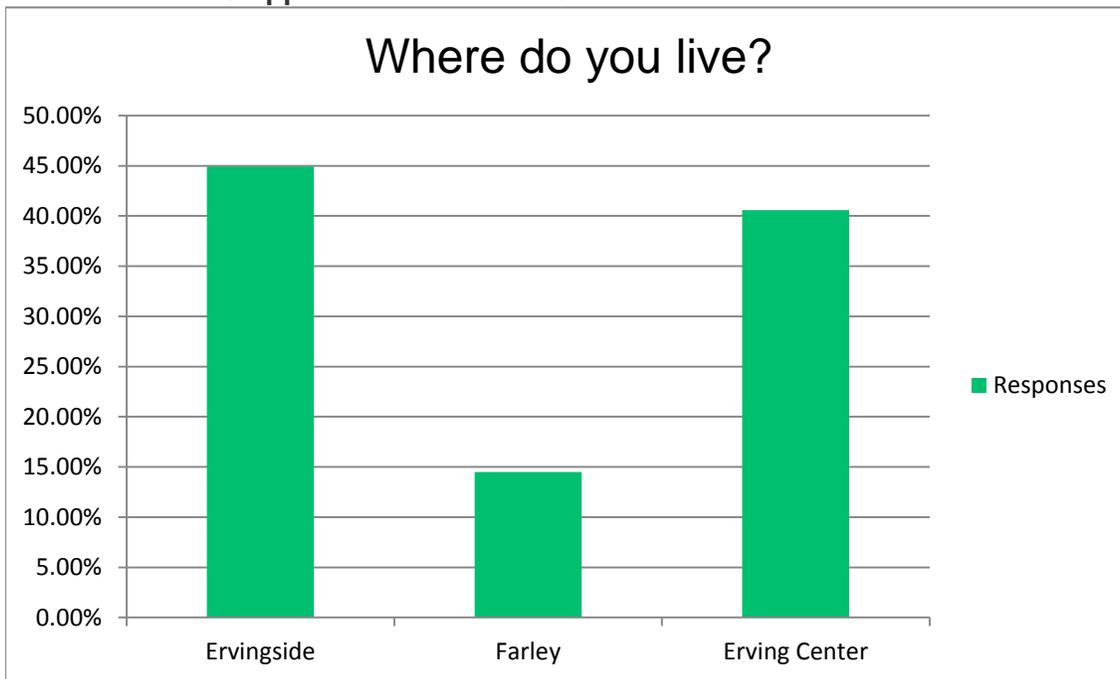
Answer Choices	Responses	
Under 12 years	1.92%	3
13-18 years	1.28%	2
19-60 years	53.21%	83
Over 60 years	43.59%	68
<b>Answered</b>		<b>156</b>
<b>Skipped</b>		<b>8</b>



# Erving Open Space & Recreation Survey

## Where do you live?

Answer Choices	Responses	
Erving side	44.93%	62
Farley	14.49%	20
Erving Center	40.58%	56
<b>Answered</b>	<b>138</b>	
<b>Skipped</b>	<b>26</b>	



# APPENDIX D

## **Erving Open Space Meetings Notices and Sign-in Sheets**

This Appendix contains a list of the meeting notices, agendas, and sign-in sheets from each meeting of the Open Space Committee, which was open to the public. The final public forum was held at the Select Board meeting and the notices, agendas, and sign-in sheet for that are also included.

# **OPEN SPACE COMMITTEE MEETING**

**MONDAY, APRIL 24, 2017**

**4:30PM – 6:00PM**

**at**

**Erving Town Hall**

**Downstairs Meeting Room**

## **AGENDA**

- 1) Organize
- 2) Meet with Megan Rhodes - Representative  
from FRCOG



Erving Open Space and Recreation Plan Update Committee Meeting  
 Monday, April 24, 2017 4:30 p.m.  
 Erving Town Hall, 12 East Main Street, Erving, MA 01344

rec@erving-ma.org

Name	Affiliation	Contact
Alison Rollins	Rec   Public	atijax@comcast.net
Jillian Betters	Recreation	JILLRx@comcast.net
<del>Eric</del>	Historical	dufftrucks@yahoo
Jacquie Bayden	Public Planning BOARD	assessor@erving-ma.org
Beth Baxter	Conservation Commission	elizabeth.baxter@first
Bryan Smith	Administrative Coord.	admin@Erving-Ma.org
Scott Basterache	Select board	selectmen.Scott.Basterache@erving-ma.org

light power.com

# **OPEN SPACE COMMITTEE MEETING**

MONDAY, JUNE 5, 2017

1:00PM – 3:00PM

at

Erving Town Hall

## **AGENDA**

- 1) Finalize survey and discuss distribution
- 2) Plan for public forum
- 3) Discuss data needs for Chapters 3 & 4



Erving Open Space and Recreation Plan Update Committee Meeting  
 Monday, June 5, 2017 1:00 p.m.  
 Erving Town Hall, 12 East Main Street, Erving, MA 01344

Name	Affiliation	Contact
Jacquie Bayden	PB/BOA	ASSESSOR@erving-ma.org
Paula Betters	Director Senior Ctr.	
<del>DA</del>	Historical Comm	dufftrucks@yphew
Beth Butler	Cons Com	<del>betbut</del> conscom.beth.butler@erving-ma.org
Scott Bastarache	Selectboard	selectmen.scott.bastarache@erving-ma.org
Jeanie Schermesser	UMRC	954-859-0216
Jillian Betters	Recreation	JillRx@comcast.net
Alison Rollins	Rec / Public	alifax@comcast.net

# TOWN OF ERVING



## OPEN SPACE COMMITTEE

To be held at the Town Hall  
12 East Main Street  
ERVING, MASSACHUSETTS 01344

### Meeting Agenda Monday, September 01, 2017 1:00 PM

This meeting is open to the public

Membership:  
Scott Bastarache- Board of Selectmen  
Beth Bazler- Conservation Commission  
Jillian Betters- Recreation Commission  
Jacquelyn Boyden- Planning Board  
Joseph Bucci- Council on Aging  
Eric Duffy- Historical Commission

#### Old Business

<i>Agenda Item</i>	<i>Section</i>
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.....	
.....	
.....	
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.....	
.....	
.....	

#### New Business

<i>Agenda Item</i>	<i>Section</i>
Review Survey Results (30 online, 132 paper)	1
Discuss need for a public forum	2
Draft Section 3 Chapter	3
Review of meeting minutes	4
Selection of a Chairperson	5
.....	

#### Other Business

Note: These agenda items and estimated times are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion. Estimated agenda times may need to be changed on the night of the meeting for the sake of expediency. Section numbers correspond to agenda packets and are not an indication of the order of the agenda.



# TOWN OF ERVING



## OPEN SPACE COMMITTEE

To be held at the Town Hall  
12 East Main Street  
ERVING, MASSACHUSETTS 01344

### Meeting Agenda Monday, December 04, 2017 1:00 PM

This meeting is open to the public

Membership:  
Scott Bastarache- Board of Selectmen  
Beth Bazler- Conservation Commission  
Jillian Betters- Recreation Commission  
Jacquelyn Boyden- Planning Board  
Joseph Bucci- Council on Aging  
Eric Duffy- Historical Commission

#### Old Business

<i>Agenda Item</i>	<i>Section</i>
Review of Draft Section 3	1
.....	
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#### New Business

<i>Agenda Item</i>	<i>Section</i>
Review of Draft Section 4	2
Review of Draft Maps	3
Review of meeting minutes 09-11-17	4
.....	
.....	
.....	

#### Other Business

Note: These agenda items and estimated times are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion. Estimated agenda times may need to be changed on the night of the meeting for the sake of expediency. Section numbers correspond to agenda packets and are not an indication of the order of the agenda.



Erving Open Space and Recreation Plan Update Committee Meeting  
Monday, December 4, 2017 1:00 p.m.  
Erving Town Hall, 12 East Main Street, Erving, MA 01344

Name	Affiliation	Contact
Jaime Bayden	Planning Board	
John Bunn	Council on Aging	
Beth Parler	Cons Com	
Bryan Smith	Administrative Board	admin@erving-ma.org
Scott Bastarache	Board of Selectmen	
Megan Rhodes	FROG	mrhodes@frog.org

# TOWN OF ERVING



## OPEN SPACE COMMITTEE

To be held at the Town Hall  
12 East Main Street  
ERVING, MASSACHUSETTS 01344

### Meeting Agenda Monday, February 12, 2018 1:30 PM

This meeting is open to the public

Membership:  
Scott Bastarache- Board of Selectmen  
Beth Bazler- Conservation Commission  
Jillian Betters- Recreation Commission  
Jacquelyn Boyden- Planning Board  
Joseph Bucci- Council on Aging  
Eric Duffy- Historical Commission

#### Old Business

<i>Agenda Item</i>	<i>Section</i>
Review of Draft Section 3	1
Review of Revised Maps	

#### New Business

<i>Agenda Item</i>	<i>Section</i>
Review of Draft Sections 2 & 6	2
Review 2009 Seven Year Action Plan	3
Discuss ADA Self-Evaluation	4
Review Meeting Minutes of December 04, 2017	5
Discuss Dates for Public Hearing	

#### Other Business

Note: These agenda items and estimated times are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion. Estimated agenda times may need to be changed on the night of the meeting for the sake of expediency. Section numbers correspond to agenda packets and are not an indication of the order of the agenda.



# TOWN OF ERVING

## OPEN SPACE COMMITTEE

12 East Main Street  
ERVING, MASSACHUSETTS 01344

Tel. 413-422-2800 ext. 100  
Fax 413-422-2808  
Email: [admin@erving-ma.org](mailto:admin@erving-ma.org)

### Sign in Sheet

Date:

Name (please print)	Affiliation
Joe Bucci	Council on Aging
Scott Bastarache	Board of Selectmen
Megan Rhodes	FRCOG
Jacqueline Boyd	Assessor/Planning Board
Beth Barler	Conservation Commission
Jillian Betters	Recreation

Posted on Wednesday, May 16, 2018 at 4:50 PM by Bryan Smith



# TOWN OF ERVING

## BOARD OF SELECTMEN/ WATER COMMISSIONERS

To be held at  
Town Hall, 12 East Main Street  
ERVING, MASSACHUSETTS 01344

Scott Bastarache, Chair  
William A. Bembury  
Jacob A. Smith  
*Board of Selectmen*

Bryan Smith  
*Administrative Coordinator*

### Meeting Agenda

#### Monday, May 21, 2018

This meeting is open to the public

#### Scheduled Business

<i>Time</i>	<i>Agenda Item</i>
6:30 PM to 7:30 PM	Open Space & Recreation Plan Presentation & Hearing- Joint meeting with Open Space Committee

#### Old Business

<i>Agenda Item</i>	<i>Section</i>
Route 2 Project Letter to Mass DOT – RE: CIP	1
Review June 2018 STM Warrant Draft	2
2019 F550 Bid Revisited	3

#### New Business

<i>Agenda Item</i>	<i>Section</i>
Open Space & Recreation Plan Presentation & Hearing	4
FRCOG Highway Purchasing Authorization	5
Review of Meeting Minutes from April 30, 2018	6
Review of Meeting Minutes from May 14, 2018	7
Discuss Chicken BBQ Event w/ Recreation- Consider request for Alcohol to be Served by Farmer Brewer	8
Discuss Personnel Reviews	9
Appointment to Comprehensive Economic Development Strategy (CEDS) Committee	10
Review of Wastewater Operator Licensing & Wage Increase Request	11
American Flags on Utility Poles	12

#### Other Business

*Signing of the Treasury Warrant*

*Executive Session: pursuant to Massachusetts General Law Chapter 30A, Section 21 (7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.*

#### Anticipated Next Meeting Dates

Monday, 28, 2018  
No Meeting- Memorial Day

Monday, June 04, 2018  
6:30 PM Town Hall

Note: These agenda items and estimated times are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion. Estimated agenda times may need to be changed on the night of the meeting for the sake of expediency. Section numbers correspond to agenda packets and are not an indication of the order of the agenda.



# TOWN OF ERVING

## BOARD OF SELECTMEN

12 East Main Street  
 ERVING, MASSACHUSETTS 01344

Tel. 413-422-2800 ext. 100  
 Fax 413-422-2808  
 Email: admin@erving-ma.org

Jacob A. Smith, Chair  
 William A. Bembury  
 Scott Bastarache  
 Board of Selectmen

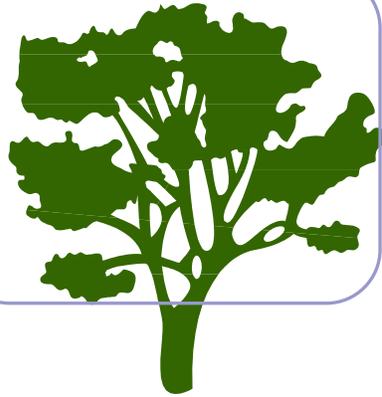
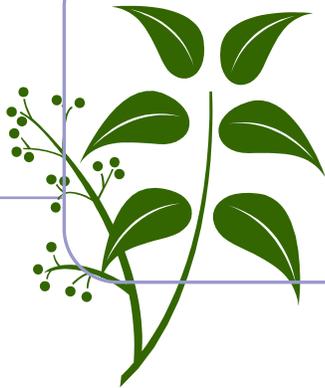
Bryan Smith  
 Administrative Coordinator

### Sign in Sheet

Date: *May 21, 2018*

Name (please print)	Affiliation
<i>Megan Rhodes</i>	<i>FR COG</i>
<i>Jacqui Bryden</i>	<i>Open Space Committee</i>
<i>Bryan Smith</i>	<i>Administrative Coordinator</i>
<i>PHILIP JONASON</i>	<i>RESIDENT</i>
<i>Kathleen Nolan</i>	<i>Montague Reporter</i>
<i>Jo Saudez</i>	<i>POTW #1</i>
<i>Dan Smith</i>	<i>resident</i>
<i>Clem Merony</i>	<i>Hwy</i>
<i>Joe Bucio</i>	<i>COA</i>
<i>DAN HAMMOCK</i>	<i>Library Trustee</i>
<i>JEFF ROLLINS</i>	<i>REC</i>
<i>Erik Eichner</i>	<i>Rec</i>
<i>Laura Diluzio</i>	<i>Erving Station</i>
<i>Donna Christenson</i>	<i>"</i>
<i>BARBARA FRIEDMAN</i>	<i>Library</i>

# PUBLIC MEETING TO REVIEW DRAFT OPEN SPACE & RECREATION PLAN



The Open Space Committee will present the findings and recommendations of the Draft Open Space & Recreation Plan at the Board of Selectman meeting. Come and learn about the Plan and give us your feedback! All are welcome.

**DATE: MONDAY, MAY 21ST**

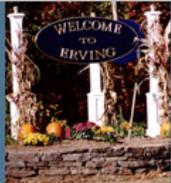
**TIME: 6:30PM**

**LOCATION: ERVING TOWN HALL,  
12 EAST MAIN ST.**

## **PUBLIC FEEDBACK WANTED!**



**Town of Erving**  
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- HOME PROJECTS POLICE JOB OPPORTUNITIES TOWN GOVERNMENT FORMS TOURISM BUSINESSES SCH

HOME \ TOWN GOVERNMENT \ LEGAL NOTICES/AGENDAS

TOWN DIRECTORY

- TREE WARDEN
- VETERAN SERVICES
- ANIMAL CONTROL
- ASSESSORS
- BOARD OF HEALTH
- BOARD OF SELECTMEN
- BUILDING INSPECTOR
- CEMETERIES
- CONSERVATION COMMISSION
- SENIOR CENTER/COUNCIL ON AGING
- CULTURAL COUNCIL
- HIGHWAY DEPARTMENT
- EMERGENCY MANAGEMENT
- HISTORICAL COMMISSION
- ERVING SCHOOL COMMITTEE
- FINANCE COMMITTEE
- FIRE DEPARTMENT
- LIBRARY
- MUNICIPAL CLERK
- PLANNING BOARD
- POTW#1
- POLICE DEPARTMENT
- RECREATION

**LEGAL NOTICES**

**OPEN SPACE**

**2018 DRAFT Open Space and Recreation Plan** Public Hearing 5/21/18 at 6:30 p.m. at BOS Office

**REQUEST FOR QUOTES:**

**FARMHOUSE ABATEMENT AND DEMOLITION SERVICES**

**HEARING NOTICES:**

CABLE ADVISORY PUBLIC HEARING - May 17, 2018

Updated: 5/11/2018

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# Town of Erving

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**TOWN DIRECTORY**

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- PLANNING BOARD
- POTW#1
- POLICE DEPARTMENT
- RECREATION COMMISSION
- ADMINISTRATIVE COORDINATOR
- TAX COLLECTOR
- TOWN ACCOUNTANT
- TOWN CLERK
- TREASURER
- WATER DEPARTMENT
- ZBA

HOME

[LATEST NEWS](#)   [OPEN SPACE HEARING](#)

## Welcome to the Town of Erving Website









The Town of Erving has the distinction of being the last Franklin County Town to be incorporated, which occurred in 1838. Our physical boundaries are the Millers and Connecticut Rivers and the Towns of Northfield, Warwick and Orange. We are bisected by two major routes - Route 2, which is located on our southern boundary and Route 63, which is located on our western boundary.

Our population from the 2010 U.S. Census is 1,800. Our Town is 14.39 square miles in area. Erving is a mix of residential homes, small and large businesses, restaurants, recreational and tourist destinations and large tracts of open farmland and forest.

**Trash Collection**



**Emergency Numbers**

Fire: 911  
Police: 911

Non-Emergency: 413-625-8200  
Shelburne Dispatch Center

Highway, Water and Sewer Afterhours Emergency:  
Please call Shelburne Dispatch Center at 413-625-8200

**Calendar**

April 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018

S	M	T	W	T	F	S
	1	2	3	4	5	



15 Events

- Events
- Calendar
- Birthdays
- Discover

Open Space and Recreational Plan Public Hearing

Past

+ Create Event



MAY 21 Open Space and Recreational Plan Public Hearing

Public · Hosted by Erving Town

★ Interested ✓ Going Share ...

Monday, May 21 at 6:30 PM - 8 PM  
Next Week

12 E Main St, Erving, MA 01344-9717, United States

About Discussion

2 Going · 2 Interested Share

Details

The Open Space Committee and the Board of Selectmen will be holding a public hearing regarding our updated Open Space and Recreation Plan on Monday, May 21, 2018 at the Erving Town Hall. Erving Residents are encouraged to attend and give feedback regarding the updated Open Space Plan. Here is the link for the 2018 Open Space and Recreational Plan: [http://www.erving-ma.org/images/stories/pdfs/Erving\\_OS RP\\_2018\\_DRAFT\\_maps.pdf](http://www.erving-ma.org/images/stories/pdfs/Erving_OS RP_2018_DRAFT_maps.pdf)

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